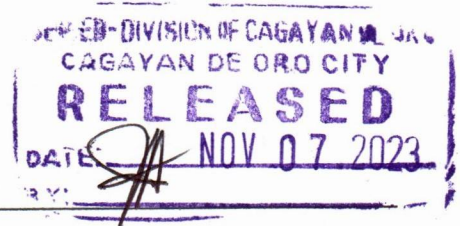




Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

06 November 2023

MEMORANDUM

No. 157, 2023

RESKILLING OF SUPERVISORS, SCHOOL HEADS AND MASTER TEACHERS ON INSTRUCTIONAL SUPERVISION (IS) CUM READING PROGRAM ASSESSMENT

To: Assistant Schools Division Superintendent  
Chief, CTD  
Concerned CTD Personnel  
Concerned SGOD Personnel  
All Elementary and Secondary School Heads  
Selected Master Teachers  
This Division

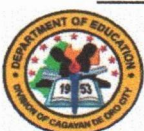
1. In light of the need for continuous professional development, a comprehensive training program titled, Reskilling of Supervisors, School Heads, and Master Teachers on Instructional Supervision cum Reading Program Assessment, will be conducted on November 28-December 1, 5-6, 2023, at Hotel Conchita, Yacapin St., Cagayan de Oro City.
2. This multi-faceted training program has been designed to achieve the following key objectives:

**Enhanced Instructional Supervisory Skills.** Equip supervisors, school heads, and master teachers with advanced skills in instructional supervision. Participants will demonstrate proficiency in employing diverse instructional supervision strategies, providing constructive feedback, and supporting the continuous improvement of teaching practices within their schools.

**Enhanced Literacy and Numeracy Outcomes.** Developed the instructional leaders' ability to conduct thorough assessments of numeracy and reading programs, identify areas for enhancement, and implement evidence-based strategies to elevate literacy outcomes among students.

3. Participants are requested to bring their laptops and extension wires to facilitate the training effectively.
4. In adherence to Equal Opportunity Principle (EOP) inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. For guidance and compliance.

  
**ROY ANGELO E. GAZO**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
**REGION X**  
**DIVISION OF CAGAYAN DE ORO CITY**

---

Enclosure 1 – List of Participants

**TRAINING PARTICIPANTS:**

**A. Division Personnel**

1. AUDIE S. BORRES
  2. JEAN S. MACASERO
  3. JINKY M. ARNEJO
  4. ANGELITO U. FELISILDA
  5. MARIFE A. RAMOS
  6. SHIRLEY A. MERIDA
  7. MARGIE G. ANDRADE
  8. MILAGROS P. RECAMADAS
  9. PARAIDA D. ORANGOT
  10. CYNTHIA V. YANEZ
  11. CHARLYN S. BAYLON
  12. ANITA M. GOCHUCO
  13. HELEN R. LUCMAN
  14. RAY O. MAGHUYOP
  15. JUAN A. MINGO
  16. JERLY H. ELUNA
  17. PHOEBE W. TARUC
  18. JOEL D. POTANE
  19. SYLVIO C. CARCILLER
  20. ROCHELLE A. LUZANO
  21. JANUARY GAY T. VALENZONA
  22. JANRY B. COLONIA
  23. JULIETA N. DOLERO
  24. HAZEL ZAMBRANO – Secretariat
  25. DERROLD MARL AVES – HR
  26. AIZA TONGCO - HR
  27. ELEANOR ROLLAN – Monitoring and Evaluation
  28. AMOR RADAZA - Monitoring and Evaluation
- B. (133) Elementary and Secondary School Heads and Assistant Principals  
C. (20) Master Teachers (1 Elem/1 Sec per District)  
D. (3) Speakers

TOTAL = 184 pax

